

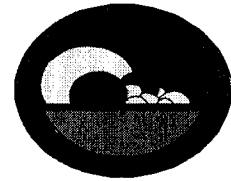


**GREATER TZANEEN MUNICIPALITY
GROTER TZANEEN MUNISIPALITEIT
MASIPALA WA TZANEEN
MASEPALA WA TZANEEN**

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MINUTES OF THE 4TH SPECIAL COUNCIL MEETING FOR 2023/2024 FINANCIAL YEAR OF THE GREATER TZANEEN MUNICIPALITY HELD AT OLD FIRE HALL ON THURSDAY THE 27TH OF JUNE 2024 AT 12H00.

PRESENT

The Speaker

Councillor S Tiba

COUNCILLORS

As per attached attendance register (Annexure "X")

OFFICIALS

**The Municipal Manager
The Director PED
The Director Electrical Engineering
The Director Engineering Services
The Chief Financial Officer
The Director Community Services
The Acting CEO of GTEDA
The Manager Council Support
The Acting Director Corporate Services &
The Manager Communication & Marketing
The Safety and Security Officer
The Manager Legal
The CEO GTEDA
The GTEDA Chairperson
The Audit Committee Chairperson
The Manager Internal Audit
The Committee Clerk
The Committee Clerk
The Communication Assistant
The Communication Assistant
The Communication Assistant
The Communication Student
The Communication Student
The Communication Student**

**Mr D Mhangwana
Mr BM Mathebula
Mr F Mthetwa
Ms HO Tshisevhe
Mr CM Maeta
Ms C Ntimbani
Mr V Mulaudzi
Mrs W Baloyi**

**Mr N Ndlala
Mr G Mokoena
Mr J Ramafala
Mr V Mulaudzi
Ms M Mushwana
Ms MP Ramutsheli
Mrs H Manyike
Ms MT Malemela
Mrs FS Makhubele
Ms V Makhubela
Ms T Ramatseba
Mr T Manyama
Ms L Rabothata
Ms PM Malatsi
Mr S Ramabela**

TRADITIONAL AUTHORITIES

The Maake Traditional Authority Representative	None
The Muhlava Traditional Authority Representative	Mr MW Mushwana
The Batlhabine Traditional Authority Representative	Mr MF Phalane
The Mankweng Traditional Authority Representative	Mr RA Sehlapelo
The Modjadji Traditional Authority Representative	Mrs MS Modjadji
The Valoyi Traditional Authority Representative	Mr VR Mhlongo
The Nyavana Traditional Authority Representative	None
The Sebela Traditional Authority Representative	Mr P Mabunda

1. OPENING AND WELCOME

Councillor S Raganya opened the meeting with a prayer and the Speaker, Councillor MS Tiba welcomed everyone present in the meeting.

2. APPLICATIONS FOR LEAVE OF ABSENCE AND THE SIGNING OF THE ATTENDANCE REGISTER

The applications for leave of absence were received from the following:

- Councillor R Mabuza
- Councillor R Pohl
- Councillor C Bredenkamp
- Councillor MG Mangena
- Councillor J Mashele
- Councillor NE Monyela
- Councillor DG Mkhabela
- Councillor CM Ramathoka
- Councillor NE Ratopola
- Councillor MD Sejaphala
- Councillor C Stoltz
- The Maake Tribal Authority Representative, Mr. M Maake

RESOLVED

That the applications for leave of absence received be granted as follows:

- Councillor R Mabuza
- Councillor R Pohl
- Councillor C Bredenkamp
- Councillor MG Mangena
- Councillor J Mashele
- Councillor NE Monyela
- Councillor DG Mkhabela
- Councillor CM Ramathoka
- Councillor NE Ratopola
- Councillor MD Sejaphala

- Councillor C Stoltz
- The Nkuna Tribal Authority Representative, Mr NW Mushwana
- The Maake Tribal Authority Representative, Mr. M Maake

3. PRESENTATION (IF ANY).

None

4. OFFICIAL NOTICES.

- 4.1 The Municipal Manager, Mr. D Mhangwana indicated that the Greater Tzaneen Municipality will host a Youth Month Commemoration Career and Opportunities Expo on Friday the 28th of June 2024 at Relela Sports Ground next to Relela Community Hall at 10H00.

He further indicated that during the event the following artist will be performing; **LADY TEE, RICHIE BOY TEANET & C BOY TEANET, THE DRUMBOYS AND RAZOLO AND CREW** and all youth officials are invited to attend the event.

- 4.2 The Municipal Manager, Mr. D Mhangwana further indicated that the Tzaneen Youth Development in partnership with Mongana Lonene FM will host an Artist Workshop Africa Wa Vulavula which will be held at Nkowankowa Community Hall on Friday 28 June 2024 at 10H00 and the special guests are SAMRO, SAMPRA, Department of Sports, Arts & Culture and Swilombe Music Association.

- 4.3 The Municipal Manager, Mr. D Mhangwana further indicated that the Policy Workshop will be held on 15 to 17 of July 2024 at the Ranch Hotel Polokwane.

5. GIFTS AND FAVORS.

None.

6. STATEMENTS AND COMMUNICATIONS BY THE SPEAKER.

- 6.1 The Speaker, Councillor MS Tiba congratulated the residents of Greater Tzaneen Municipality for having a peaceful election on the 29 May 2024.
- 6.2 The Speaker, Councillor MS Tiba congratulates the ANC for leading with votes in the 2024 elections.

7. QUESTIONS OF WHICH NOTICE HAS BEEN GIVEN.

None.

8. MOTIONS OR PROPOSALS DEFERRED FROM THE PREVIOUS MEETINGS.

None.

9. PROPOSALS OF CONDOLENCES OR CONGRATULATIONS BY THE CHAIRPERSON.

None.

10. PROPOSALS OF CONDOLENCES OR CONGRATULATIONS BY OTHER MEMBERS.

- 10.1 Councillor R Lefuphane congratulated the South African citizens for casting their votes during the election on the 29 May 2024.
- 10.2 Councillor M Makgoba expressed his condolences to Councillor D Sejaphala and her family who lost a bother on the 16th of June 2024 and was laid to rest on the 22 June 2024.
- 10.3 The Whip of Council, Councillor G Malatji congratulated the African National Congress (ANC) with its performance during the 2024 election particularly the Limpopo province which received 74% of

the election results and having a woman premier in Limpopo Dr Phophi Ramathuba.

10.4 The Whip of Council, Councillor G Malatji congratulated the African National Congress (ANC) for electing the Speaker of Parliament and the President, Mr. C Ramaphosa.

10.4 The Whip of Council, Councillor G Malatji expressed his condolences to Councillor S Matiane who lost a brother.

A moment of silence was observed by all present.

11. OUTSTANDING MATTERS.

None.

12. PETITIONS

None.

13. MOTIONS

None.

14. REPORT FROM AUDIT COMMITTEE

(Item A77 was approved by Council)

15. REPORT FROM GTEDA

None.

16. REPORT FROM MPAC

None.

17. REPORT FROM RULES AND ETHICS COMMITTEE

None.

18. INPUTS BY THE TRADITIONAL LEADER

None.

19. REPORT FROM PORTFOLIO COMMITTEES

(Item A76 was approved by Council)

20. REPORTS IN COMMITTEES

(Item A75 and A82 were approved by Council)

21. URGENT REPORT – ALLOWED ONLY WITH THE CONSENSUS OF THE CHAIRPERSON

None.

22. RECOMMENDATIONS OF THE EXECUTIVE COMMITTEE MEETINGS FOR THE PERIOD JUNE 2024.

(All items were discussed and approved by Council as mentioned below)

A 72 REVIEW OF EPWP POLICY FOR 2024/2025**(E/C 2024 06 18; C 2024 06 27)****(15/1/4/6)**

RESOLVED

- (a) That Council approves the review of the EPWP Policy for implementation by the Municipality in the financial year of 2024/25.

Signed by the Speaker
Councillor MS Tiba.....



A73 REVIEW OF THE COMMUNICATION STRATEGY 2024/2025 FINANCIAL YEAR**(E/C 2023 06 18; C 2023 06 27)****(4/2/P)**

RESOLVED

- a) That Council takes cognizance of the contents of the report by the Corporate Services Director on the Communication Strategy Review.
- b) That the Reviewed Communication Strategy be approved for implementation from 1st of July 2024.

Note: The Economic Freedom Fighter (EFF) objected the approval of the report due to the pending policy workshop.

Signed by the Speaker**Councillor MS Tiba.....**

A 74 APPROVAL OF GREATER TZANEEN MUNICIPAL ICT POLICIES**(E/C 2024 06 18; C 2024 06 27)****(6/2/26/P)****RESOLVED**

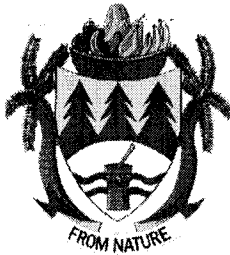
a) That Council approves the following reviewed policies:

1. ICT Email Acceptable Use Policy
2. ICT Management Policy
3. ICT Account Management Policy
4. ICT Security Policy
5. ICT Change Management Policy
6. ICT Service Provider Management Policy
7. ICT Internet Acceptable Use Policy
8. ICT Firewall Policy
9. ICT Password Policy
10. ICT Steering Committee Charter
11. ICT Backup Policy
12. ICT Data Center Control Policy
13. ICT Plan
14. ICT Disaster Recovery Policy
15. ICT Equipment Policy
16. ICT Return on Investment
17. ICT Project Management Framework
18. ICT Antivirus

Note: The Economic Freedom Fighters (EFF) object the approval of the report due to the pending policy workshop.

Signed by the Speaker

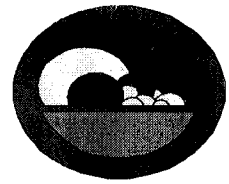
Councillor MS Tiba.....



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A75 REQUEST TO APPLY FOR WAIVER OF THE REMUNERATION OF THE SENIOR MANAGEMENT

(E/C 2024 06 18; C 2024 06 27)

(PERSONNEL)

RESOLVED

- a) That Council notes the report of the Municipal Manager on the request to waive the remuneration of the Senior Managers: Planning and Economic Development and Chief Financial Officer.
- b) That Council approves the process to apply to waive the remuneration of the (Director Planning and Economic Development Services: Mr. Mathebula B.M;) and (Chief Financial Officer: Mr. C.M Maeta) of Greater Tzaneen Municipality.
- c) That Council approves the waiver application that the remuneration be on maximum point.
- d) That Council notes that (Director Planning and Economic Development Services: Mr. Mathebula B.M;) and (Chief Financial Officer: Mr. C.M Maeta) possesses prescribed qualifications as required by the Local Government Regulations of Appointment and Conditions of Employment of Senior Managers and competencies.

Signed by the Speaker *[Signature]*
Councillor MS Tiba.....

**A 76 FEEDBACK REPORT BY THE PORTFOLIO COMMITTEE OF PLANNING AND
ECONOMIC DEVELOPMENT ON SITE VISIT TO PORTION 39 OF ERF 1005
NKOWANKOWA – B FOR MS E NGOBENI**

(C 2024 06 27)

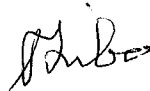
(ERF 1005/39)

RESOLVED

- a) That Council decline the Application for Ms E Ngobeni to purchase a part of passage adjacent to portion 39 of Erf 1005, Nkowankowa-B for consolidation with her property.
- b) That Council note that the closing of the passage will affect members of the community to access the other side of the road.
- c) That the applicant be informed in writing about the Council resolution as indicated in (a) above.

NOTE: *The Portfolio Committee was mandated to visit other Municipal properties that were sold erroneously and extended illegally.*

Signed by the Speaker
Councillor MS Tiba.....




**A 77 AUDIT COMMITTEE REPORT TO COUNCIL FOR THE THIRD QUARTER OF
2023/2024 FINANCIAL YEAR**

(C 2024 06 27)

(12/2/3/1/9)

RESOLVED

1. That Council notes the report of the Audit Committee for the third quarter of 2023/2024 financial year.
2. That Council notes the second quarter Risk Management Committee report for 2023/2024 financial year.
3. That Management should consider all the recommendations provided by the Audit Committee.
4. That the Audit Committee report for the third quarter be referred to MPAC.
5. That the second quarter Risk Management Committee report be referred to MPAC
6. That the second quarter Internal Audit report be referred to MPAC.

Signed by the Speaker 
Councillor MS Tiba.....

A78 RISK AND COMPLIANCE MANAGEMENT POLICIES FOR GREATER TZANEEN MUNICIPALITY FOR 2024/2025 FY

(E/C 2024 06 18, C 2024 06 27)

(8/1/2/3)

RESOLVED

- a) That Council adopts the following policies governing Risk and Compliance Management of the municipality:
- (i) Risk Management policy,
 - (ii) Compliance Policy,
 - (iii) Whistle Blowing policy,
 - (iv) Anti-corruption policy
 - (v) Fraud Prevention plan
 - (vi) Business Continuity Management
 - (vii) Risk Management Strategy
 - (viii) Anti-corruption strategy
- b) That the above-mentioned policies will be reviewed annually.

Signed by the Speaker
Councillor MS Tiba.....




**A 79 ASSETS WRITE OFF: STOLEN AND REPLACED ASSETS, AND LEGACY ITEMS
ON OTHER RECEIVABLES.**

(EC 2024 06 18, C 2024 06 27)

(5/2/2)

RESOLVED

1. That the stolen and replaced assets as per appendix A be written off.
2. That the amount of R 15 056 414 as agreed upon by AGSA and management be written off as communicated in the audit finding number 19 of 2023.

Signed by the Speaker 
Councillor MS Tiba.....

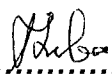
**A 80 REVIEW OF GREATER TZANEEN MUNICIPALITY'S RECORDS MANAGEMENT
POLICY AND RECORDS MANAGEMENT PROCEDURE GUIDE**

(E/C 2024 06 27; C 2024 06 27)

(2/1P)

RESOLVED

That Council approves the review of the Records Management Policy and Records Management Procedure Guide attached as **Annexure "A"** and **Annexure "B"**.


Signed by the Speaker 
Councillor MS Tiba.....

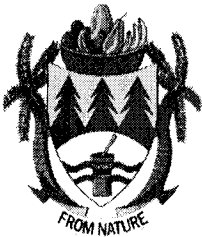
**A 81 PROGRESS REPORT ON THE DISESTABLISHMENT OF THE GREATER TZANEEN
ECONOMIC DEVELOPMENT AGENCY (GTEDA) AS A MUNICIPAL ENTITY
(E/C 2024 06 27; C 2024 06 27) (12/2/3/1/31)**

RESOLVED

- a) That Resolution (c) of Council Resolution A60 (2024 03 27; C 2024 03 27) be extended, and the suspension period of three (03) months from April 2024 up to June 2024 also be extended for a period of three (03) months from July 2024 up to September 2024, for GTEDA Board of Directors to provide the Accounting Officer with the Board Resolution required for deregistration of GTEDA with CIPC. (Companies and Intellectual Property Commission).

Note: The Economic Freedom Fighter (EFF) rejected the extension period of 3 months on the disestablishment of GTEDA report.

Signed by the Speaker 
Councillor MS Tiba.....

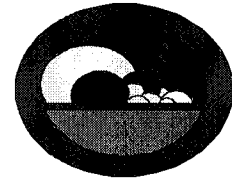


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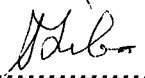
A82 DETERMINATION OF TOTAL REMUNERATION PACKAGES PAYABLE TO MUNICIPAL MANAGER AND MANAGERS DIRECTLY ACCOUNTABLE TO MUNICIPAL MANAGER: 1 JULY 2023/2024

(E/C 2024 06 27; C 2024 06 27)

(4/2/1)

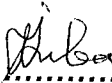
RESOLVED

- a) That the contents of the report by the Director Corporate Services be noted on the total remuneration packages payable to Municipal Managers and Managers directly accountable to Municipal Managers for the **2023/24 financial year**.
- b) That Council approves the Government Gazette No. **50783 of 30th May 2024** on Total Remuneration Packages for Municipal Manager and Managers accountable to the Municipal Manager.
- c) That Council approves the grading of the Municipality which is level 5 based on the calculations of three factors namely total Municipal income, total population within Tzaneen Municipality and total Municipal Equitable shares.
- d) That Council approves the increase of **3.3 % retrospective from July 2023**.
- e) That Council approves the non -pensionable gratuity for senior managers of R1695.00. as is applicable to Council Senior managers.
- f) That Council note that the grading of the municipality did not change from previous financial year.

Signed by the Speaker 
Councillor MS Tiba.....

"URGENT ITEM"**B 37 RESIGNATION OF THE ECONOMIC FREEDOM FIGHTERS (EFF) COUNCILLOR
DUMISANI MALEMELA IN GREATER TZANEEN MUNICIPALITY****(C 2024 06 18; C 2024 06 27)****(3/1/5)****RESOLVED**

- (a) That Council notes the resignation of Councillor Dumisani Malemela as the EFF Councillor in Greater Tzaneen Municipality with immediate effect.
- (b) That Council appoints a Councillor to represent Councillor Dumisani Malemela in the Executive Committee of Council.
- (c) That the Regional IEC office will be informed about the resignation by the Economic Freedom Fighters (EFF) Councillor in the Council of Greater Tzaneen Municipality.

Signed by the Speaker 
Councillor MS Tiba.....

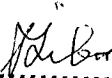
B 38 APPOINTMENT OF GTM AS CARETAKER OF LAND: PORTION 24 OF THE FARM MOHLABAS LOCATION 567LT – TOWNSHIP ESTABLISHMENT ON PORTIONS 24 AND 28 OF THE FARM MOHLABAS LOCATION 567LT - PROPOSED DAN EXTENSION 3 DEVELOPMENT

(E/C 2024 06 18, C 2024 06 27)

(15/3/8/4)

RESOLVED

- a) That Council takes note of the appointment of Messrs. Vaxumi Consulting Town Planners by COGHSTA to facilitate the Township Establishment process on Portions 24 and 28 of the Farm Mohlaba Location 567LT, to be known as Dan Extension 3.
- b) That Council as owner of the Remainder of Portion 28 of the Farm Mohlaba Location 567LT authorize the Municipal Manager to sign the Power of Attorney for the Township Establishment.
- c) That Council consent to the Memorandum of Agreement between the Department of Agriculture, Land Reform and Rural Development and GTM for GTM to act as Caretaker of Portion 24 of the Farm Mohlaba Location 567LT.
- d) That the Municipal Manager be authorized to sign the Agreement mentioned under condition (c) above.

Signed by the Speaker
Councillor MS Tiba..... 

23. CLOSURE.

THE MEETING ADJOURNED AT 14H33

APPROVED AND CONFIRMED

CHAIRPERSON

A handwritten signature in black ink, appearing to be "J. Silva", written in a cursive style.